



Federal Perkins Loan Application Instructions

Once you have accepted the loan on *my.biola.edu*, there are four parts to the application for the Biola University Loan: the Master Promissory Note, the Self-Certification Form, the Online Entrance Interview and the Acceptance Form. Please review the following instructions and follow carefully. Make copies for your records.

Master Promissory Note

- **READ the MPN.**
- Complete with pen—blue or black ink only!!
- Do not use white out. **If you make a mistake, please complete a new MPN.**
- All information is required. If it doesn't apply, write "n/a" in the space provided.
- **Use a permanent U.S. address. Your Biola address is not acceptable. A P.O. Box is not acceptable.**
- Submit page 1 of the completed MPN to the Financial Aid Office. **Send the original first page—do not send photocopies, faxes, or digitally-imaged versions.**

Online Entrance Interview

- Gather complete reference information (names, addresses, telephone numbers) of your parents and three references. At the end of the entrance interview, you will be asked to provide this information.
- Use a permanent U.S. address for yourself. Your Biola address is not acceptable.
- **You may not use a Biola address, a P.O. Box or an international address for anyone on the interview.**
- The three additional references cannot be your parents or you.
- All three references must have different addresses and phone numbers. You cannot use your address or your parent's address for any of the references.